

PTHS Family Engagement Plan 2023-24

Family Engagement Strategies	Who Engages/Is Involved	Timeline
Back to School Events	All high school staff, as identified/assigned	August/September
Freshman Parent Meeting	Principal Ehrhardt, Assistant Principal Harris, Freshman staff	Week before school begins
Weekly Family Newsletter via email	Principal Ehrhardt	Tuesday, weekly
Fall Parent Open House	Certificated Staff	September
Annual Section 504 and IEP meetings	Parent/Guardian, case manager, select teachers	Annually
Student Success Meetings	Parent/Guardian and select teachers, school counselor	As requested
Regular Attendance Communications as required (phone, letters, email)	Assistant Principal	Weekly
Family Home Visits	Principal and support staff	As needed
Family partnership for WARNS (attendance assessment)	Assistant Principal and Juvenile Services	Ongoing, as needed
Community Truancy Engagement Board	Assistant Principal, Students/Families/Guardians	Ongoing, as needed
Grade Level Family Newsletters	Grade level teachers	2-3 times per year
Family Access to Skyward Grade Book	All Families	Ongoing
Arena Parent Conferences	All high school certificated staff, including principal, assistant principal, and counselors	November
Formal Reporting to Parents on Student Grade Performance	All teachers, high school registrar	Every six weeks
Teacher specific parent technology based outreach (Google, Remind, group emails, etc.)	Select high school teachers	Weekly - monthly, need dependent
Family participation on the Center for Educational Effectiveness Survey	All Families	March
Partnerships	CTE Advisory Board, Skillmation, West Sound STEM (financial aid), Benji Project, Port Townsend Food Bank, and many others!	ongoing
FAFSA and College Preparation Events for Families of 11th and 12th graders	PTHS Counselors, FAFSA partners	Fall, 2023
Parent Interviews on Barriers to Post High School Education opportunities and enrollment	West Sound STEM Network	Fall, 2023